



JOHN H REDDIN PROVINCE



COLORADO DISTRICT MEETING
OCTOBER 14, 2017



Discussion Points



- New Uniform
- Dress for Exemplifications and Honor Guards
- Assembly Membership and Programs-in conjunction with Councils
- 4th Degree website
- Any Other Issues or Questions



District Meeting – New Uniform



- **New Uniform** – Approved by Board of Directors
June 10, 2017

- **Factors for New Uniform** –
Aging of 4th Degree membership

Slow growth of 4th degree only 20% of Order is 4th degree and an even smaller percentage are members of Color Corps

Consistent reports that 4th degree regalia was a deterrent of joining 4th degree especially younger men.

New Uniform



- **Q: Will the new uniform allow the use of ceremonial swords?**
- A: Yes. Ceremonial swords will continue to be part of the Fourth Degree. When swords are used, gloves should also be used.
- **Q: How will rank be distinguished?**
- A: Colored patches worn on the beret behind 4th Degree emblem as follows:
- Dark Blue Supreme Master
- Light Blue Vice Supreme Masters
- Gold District Masters
- White Faithful Navigators
- Green District Marshals
- Purple Color Corp Commanders
- Those not holding office (who formerly wore red capes) will wear berets with no patch.

New Uniform



- **Q: Where can I obtain the appropriate color patch?**
- **A:** Patch inquiries should be sent to suprememaster@kofc.org.
Submit name, address, membership number and color needed.
- **Q: Where can I buy the new uniform?**
- **A:** www.knightsgear.com
- **Q: Will there be discounts offered on the new uniform?**
- **A:** Yes. The Order will subsidize the new uniform with a 25 percent discount offered to all members who order the new uniform prior to Oct. 31, 2017.

New Uniform



- **Q: What if a member just purchased the old regalia?**
- A: Any member who purchased the old regalia after May 1, 2017, can submit their receipt along with their member number to regaliacredit@kofo.org. Information will then be sent to that member on how to receive a \$200 credit toward the new uniform.
- **Q: Is the Order making money on the new uniform?**
- A: No, the uniform is being sold at (or sometimes below) our cost.
- **Q: Was the new uniform field tested prior to its release?**
- A: Yes. The new uniform was field tested by Fourth Degree members attending the Warriors to Lourdes pilgrimage.

New Uniform



- **Q: Can the old regalia still be worn?**
- **A:** Yes, for a time. While the preference is for the new uniform wherever possible, the old regalia can still be worn until the end of the current fraternal year (June 30, 2018). After that date only the new uniform should be worn.
- **Q: Who made this decision?**
- **A:** The Board of Directors made this decision earlier this year after a three year period of testing and discussion. In addition, changing the uniform/regalia was previously discussed with the vice supreme masters at the Supreme Assembly.

New Uniform



- **Q: Did members have input on this?**
- **A:** For years, supreme officers and directors have received comments from members and prospective members that the old regalia was a barrier to membership overall, or to membership in the Fourth Degree.
- **Q: In what context should this change best be understood?**
- **A:** During the convention, the Good of the Order Committee stated: “We commend all of the faithful Sir Knights who have proudly worn the Fourth Degree regalia bringing much respect to the Order. With the new Fourth Degree uniform, recently approved by the Board of Directors, this honor and respect associated with Sir Knights will remain and it will open the door more widely for a new generation to join their ranks. In a spirit of unity, let us assist with a smooth transition to this new uniform and encourage it to be worn with great dignity and pride.”

New Uniform



- 1600 uniforms have been ordered
- Back order of 2000 uniforms to be made and processed for shipment

New Uniform



- **Section 38 Official Dress and Regalia**
- The official dress for the fourth degree shall be:
- Navy Blue Blazer with Fourth Degree Emblem Blazer Crest
- Knights of Columbus Emblem of the order, Lapel pin (PG 113 only)
- Official Fourth Degree Gray Trousers
- Official Fourth Degree Necktie
- Official Fourth Degree Beret with Fourth Degree metal badge
- Plain white shirt-Button cuff (no French cuffs-no button down collar shirts)
- Black socks and Plain Black shoes
- Incumbent Medal of Office
- Past and Former Miniature Medals above left pocket

New Uniform



- **Section 39 Dress for Exemplification**
- (a) For a candidate: black or dark (blue or grey) business suit with black socks with black shoes,
- white dress shirt and tie and candidate identification.
- (b) For a candidate serving in the armed forces of his country, fulltime police and firefighters: Class A or dress uniform.
- (c) For honor guard: official dress as set forth in Section 38.
- **40 Color Corps Regalia**
- (a) The official regalia when serving in a Color Corps (Honor Guard or Color Guard) is the same as the official dress of a member (refer to Section 38) or a black tie, plain white tuxedo shirt, black cummerbund, black socks, plain black shoes, black tuxedo and social baldric worn under the coat, from right shoulder to left hip, with the following additions:(continue with current Section 40 I-vii)

New Uniform



Exemplifications



- Teaches the virtue of Patriotism
- Made up of 5 events:
 - Registration
 - Degree
 - Ladies Program
 - Mass
 - Banquet



Fourth Degree Ceremonials



- **Exemplifications**

- Groups involved with actual exemplification
 - ✦ Master and Marshals
 - ✦ Degree Team (Properly prepared)
 - ✦ Audio/Visual
 - ✦ FN and Officers, sponsors
 - ✦ Members at large
 - ✦ Honor and Color Guard
 - ✦ Registration-members and candidates-Master's Administrative Team

Fourth Degree Ceremonials



- Master's Administration Team
- Executive Secretary –
 - Bob Sherman 303-791-7394, aaabob@msn.com
- Advisory Team
 - Roger Giudici 303-791-6864, rogergiudici@comcast.net
 - Dale Hutchinson 303-693-0638, gdhutch@gmail.com
 - Tim Kearns 719-434-1354, tgkearns@gmail.com
 - Steve Reed 719-433-1676, stevenj.reed@yahoo.com
 - David Adams 303-745-5376 david.joc4th@ecentral.com
 - David Petteys 303-884-5897 dmp75@comcast.net

Fourth Degree Ceremonials



- Exemplifications-Regalia, Dress and Attire for Sir Knights in Honor Guard includes:
 - Navy Blue Blazer w/4th Degree Emblem Blazer Crest
 - Official 4th Degree Lapel Pin (PG 113 only)
 - Official 4th Degree Grey Trousers
 - Official 4th Degree Necktie
 - Official 4th Degree Beret w/4th Degree metal badge
 - Plain white shirt-Button cuff (no French cuffs-no button down collar shirts)
 - Black socks and Plain Black shoes

Fourth Degree Ceremonials



- Exemplifications-Regalia, Dress and Attire for Sir Knights in Honor Guard includes:
 - Incumbent Medal of Office
 - Past & Former Miniature Medals above the left pocket
- Until 6/30/2018, the old regalia and Honor Guard uniform is acceptable



Structure of the 4th Degree



- **Supreme Master**
- **Districts** – Province divided into Districts.
Currently there are 125 districts
- **Assembly** – Led by the Faithful Navigator who is a delegate and an additional delegate for each 100 members of an assembly.



Relationship 4th Degree to 3rd Degree



- **All Fourth Degree members** - must be in good standing in the Third Degree. When a member is terminated from his council, he is automatically terminated from the Fourth Degree.



Fourth Degree Ceremonials



○ **Assembly Meeting**

- ✦ Conducted in accordance **Form 2066**
“Responsibilities of Faithful Navigator”

○ **Installation of Officers**

- ✦ Should be conducted in **1st quarter** of fraternal year.
Sooner the better

○ **Renewal of Obligations**

- ✦ Should be conducted **3rd quarter** of fraternal year.
Sooner the better



Assembly Report Forms



- **186** - Report of Officers Due Date 7-1
- **1728** - Annual Survey of Fraternal Activity Due Date 1-31
- **1728A** - Annual Survey of Fraternal Activity Individual Due Date 1-15
- **1315** - Annual Assembly Audit Due Date 8-1
- **To Be a Patriot** - To Be A Patriot Award Due Date 5-31
- **2321** - Civic Award Application Due Date 6-30
- **RSVP/Plaque** - Application Due Date 6-30

Membership Recruiting



- Order wide membership is at 1,941,728
- The Fourth-Degree membership is:
 - Age 18-29 -6,642 Age 30-44-28,591
 - Age 45-64-137,956 Age 65–Over-185,707 or
57% of 4th Degree
- The 4th Degree has 323,663 members over the age of 45 and just 35,203 under 45.
- The average age of a fourth-degree member is 64.

Membership Recruiting



- **State Membership Director 4th Degree**

- Ed O'Shaughnessy – Assembly 279 Fort Collins
- ed4906@yahoo.com
- 719-291-9654

- **State Programs Director 4th Degree**

- John Lopez – Assembly 88 Colorado Springs
- Vj1lopez@yahoo.com
- 719-593-0759



Membership Recruiting



- Recruitment!!!
- Does Assembly have a Membership Director?
- Does Assembly have a Membership Committee?
- As Faithful Navigator are you communicating with the Grand Knights of your council(s)?
- As Membership Director of your Assembly, are you communicating with the Membership Director of the Council?

Membership Recruiting



- **6 Vital Steps to Growing the 4th Degree**
 - **Appoint**-Membership Director to help grow and activate membership
 - **Invite**-Visit 3rd Degree Knights in associated councils & invite them to join the 4th Degree & help with Patriotic & Civic events
 - **Mentor**-Identify & assist Knights in completing Form 4's & serve as a mentor. Attend Exemplification with candidate.

Membership Recruiting



- **Accompany**-After Exemplification accompany him to his 1st 4th Degree meeting
- **Schedule**-As assembly, schedule a 4th Degree Social Event. Invite Knights, all councils in assembly and spouses
- **Amplify**-Make assembly meetings smooth & timely, maybe guest speakers, refreshments

Membership Recruiting



- **Fourth Degree Knights**
 - Reaching into the communities (parish and neighborhood) setting an example of Catholic gentlemen-serving the civic and patriotic programs-striving to make the nation a better place-serving Christ





Membership Recruiting Tools



- **Membership Materials**
 - **Forms 10376/10377** - An Invitation to Join
 - **Form 4155** - “Guide to 4th Degree Recruitment”
 - **Form letter** - Inviting 3rd Degree member to join
 - **Form 183** - “Admissions Committee”
 - **Form 4** - “Fourth Degree Membership Document”
 - **Form 4135** - “Sir Knight is more than just a title?”
 - **Form 4544** - “Introduction to 4th Degree”
 - **Assembly Pamphlet** – Does Assembly have one???
 - **Website**

Membership Recruiting



- As the Faithful Navigator, do you or your representative attend Council meetings?
- Have you requested a council roster from Grand Knights of your council(s) in order to ID potential new members?
- Do you have a Program Director for your Assembly and is he in contact with the Council Program Director?
- Do you have programs for the members?

Membership Recruiting



- Membership is every 4th degree member's business. There is no reason why every eligible third-degree member should not be invited to join our ranks.
- Our primary mission is to enhance, perpetuate and maintain our good name, good works and visibility of the 4th Degree. Our priority should be to increase our membership to expand our presence.
- In order to grow the Fourth Degree, a minimum of 2% membership growth over death and suspensions each year is needed.

Programs Activities



- VAVS – working with the local VA in order to assist our vets
 - John Alfeld - johna70@cpines.net
 - George Jackson – gljacks@msn.com
- Flag Promotion Programs
- Wreaths Across America
- Law and Order/Public Safety Appreciation Dinners
- Adopt a Homeless Vet or any vet

Programs Activities



- Adopt Military Family for Thanksgiving or Christmas
- Hold food drives & collect toiletry items at parish
- March in Veterans Day and any other parades
- Participate in Military Scholarship Fund
- As a District, we should do at least one major program a quarter

Awards



- **Civic Award**
 - List 4 programs you did during the year and submit Form 2321 to Supreme by June 30th.
 -
- **To Be a Patriot (TBP) Award**
 - Assemblies - original entry must be submitted to Master by April 30th.
 - Masters – Select top entry from district & submit to VSM by May 15th.
 - VSM – Selects top entry from province & submits to Supreme Master by May 31st.
- Any entries after May 31st will not be eligible.

Awards



- **Star Assembly Criteria**

- Publish a monthly newsletter or bulletin to assembly members (copy to VSM)
- Submit Form 186 Report of Officers Chosen (submit as directed)
- Submit Form 1728 Annual Survey of Fraternal Activities (submit as directed)
- Submit Form 1315 Annual Assembly Audit Report (submit as directed)
- Meet the assembly new member goal (7%)
- Earn 4th Degree Civic Award
- Enter the “To Be A Patriot” competition (submit as directed)



Supreme Office and Reports



- **Link to the Assembly Forms page of KofC.org**
 - **<http://kofc.org/un/en/officers/forms/assembly.htm>**
 - **Email**
 - ✦ Form 186 addresschange@kofc.org
 - ✦ Form 1728,2321 fraternalmission@kofc.org
 - ✦ Form 1315,1291 fourthdegree@kofc.org
 - **Fax**
 - ✦ Membership 203-752-4113
 - ✦ Fraternal Services 203-752-4108
 - ✦ Fourth Degree 203-752-4224
 - **Snail Mail**
 - ✦ 1 Columbus Plaza New Haven CT 06510



Protocols



- **Drill Manual**

- Color Corps Drill Manual (Form 808)-In the process of being changed.

- **Provincial Meetings**

- Should be conducted one month after Supreme Fourth Degree Assembly Meeting.

- **Biennial Meetings and District Meetings**

- Biennial meetings (Article V Sec 14 of Laws and Rules Governing 4th Degree)
 - ✦ Should be conducted bi-annually in March or April even numbered years for the purpose of transacting official business of the District.



Protocols



- ✦ It shall be the duty of the Master to immediately after the meeting of the District Assembly send a transcript of the proceedings to the Supreme Master and Vice Supreme Master. (Section 16 of Laws and Rules Governing 4th Degree)
- ✦ District meeting should be conducted within one month of the Provincial meeting
- ✦ Assemblies-composed of Faithful Navigator of assembly and one delegate for each 100 members or major fraction thereof.



Resolutions



- **Approval process** – For Resolutions to be presented at the Supreme Assembly meeting, the following procedures must be followed:
 - ✦ The assembly votes on Resolution at monthly meeting
 - ✦ The Resolution(s) is given to Master for his approval to be presented at Biennial meeting



Resolutions



- ✦ Master presents Resolution(s) to Vice Supreme Master for his approval
- ✦ Resolutions must be typewritten on correct form and accompanied by signed approval form
- ✦ Vice Supreme Master will approve and submit paperwork to Supreme for presentation at Supreme Assembly meeting



Resolutions 2015-2016



- **Two resolutions submitted**
 - **Tennessee District**
 - ✦ District Marshals be provided with miniature jewel of office.
 - Rejected as no additional jewels to be made
 - **Saskatchewan District**
 - ✦ On-line screen for DM's to input exemplification dates
 - Rejected as this is a Comptroller responsibility

4th Degree Website



- 4th Degree webpage on the Colorado State website
 - www.coloradokofc.org
- Contains tabs for information
- Administration/memos
 - Supreme
 - VSM
 - Master

4th Degree Website



- Exemplifications
 - Schedule
 - Announcement/Invitation/Letters
 - Registration Forms
 - Booklet/Advertising Forms
- Membership Information
- Programs Information

Website



- Honor Guards
- Meetings
 - Provincial
 - Biennial
 - District
- Laws, Rules, Protocols

Other Issues/Events



- Program to honor deceased vets at St Simeon and Mt. Olivet cemeteries. Assembly 2617 Fr. Vincent R Capodanno
- Beacon of Honor Program
- Video <https://youtu.be/Lu3tcXxCsju>
- Website: www.beaconofhonor.org



Exemplifications



- 5 Exemplifications October thru June
 - October 28, 2017 Assembly 1843 All Saints Denver
 - ✦ Ken Glaser 303-935-0038, E-mail-kenglaser123@gmail.com
 - November 18, 2017 Assembly 90 Christ the King Pueblo
 - ✦ James Kramer 719-554-6205, E-mail-james_kramer@comcast.net
 - January 27, 2018 Assembly 2616 St Augustine Brighton
 - ✦ Doug Ore 720-371-0293, E-mail-dougore@hotmail.com
 - May 20, 2018 Assembly 3049 St Patrick's Colorado Springs
 - ✦ Dan Rolenc 719-651-5029, E-mail-danielrolenc@gmail.com
 - June 30, 2018 Assembly 2813 Littleton
 - ✦ Art Hinkel 303-933-0946, E-mail-arthinkel@q.com